

# APPLICATION TO RENT & RENTAL DEPOSIT RECEIPT

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Date: \_\_\_\_\_ Application to rent property at \_\_\_\_\_  
An application to rent is required for any occupant 18 years of age or over.

## APPLICANT #1

Full name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Driver's License # \_\_\_\_\_ State \_\_\_\_\_ Expires \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_  
Phone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

### \*\*Residence History\*\*

Present address \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
Name of current landlord/manager \_\_\_\_\_ Phone \_\_\_\_\_  
How long at present address \_\_\_\_\_ Reason for leaving \_\_\_\_\_  
If present address is less than one year, list prior address and indicate landlord/manager's name & phone number:  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever been evicted or asked to move out of a residence? \_\_\_No \_\_\_Yes Explain \_\_\_\_\_

### \*\*Employment History\*\*

Present employer \_\_\_\_\_ How long with this employer \_\_\_\_\_  
Employer's address \_\_\_\_\_ City, State, Zip \_\_\_\_\_ Phone \_\_\_\_\_  
Position or title \_\_\_\_\_ Gross income \$ \_\_\_\_\_ per \_\_\_\_\_  
Other income \$ \_\_\_\_\_ per \_\_\_\_\_ Source \_\_\_\_\_  
If present employment is less than one year, list immediate prior employment information: \_\_\_\_\_  
\_\_\_\_\_

### \*\*Bank & Credit Information\*\*

Name of bank/branch	Account number	Type of account	Account balance

Name of creditor	Account number	Monthly payment	Balance due

Have you been a party to an unlawful detainer action or filed bankruptcy within the last seven years? \_\_\_No \_\_\_Yes  
If yes, explain \_\_\_\_\_

Have you ever been convicted of or pleaded no contest to a felony? \_\_\_No \_\_\_Yes Explain \_\_\_\_\_

Auto make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License # \_\_\_\_\_ State \_\_\_\_\_ Color \_\_\_\_\_

In case of emergency, person to notify \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_ Phone \_\_\_\_\_

\*\*\*\*(If you do not have a second applicant, proceed to the reverse and complete "All Applicants" section)

## APPLICANT #2

Full name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Driver's License # \_\_\_\_\_ State \_\_\_\_\_ Expires \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_  
Phone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

### \*\*Residence History\*\*

Present address \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
Name of current landlord/manager \_\_\_\_\_ Phone \_\_\_\_\_  
How long at present address \_\_\_\_\_ Reason for leaving \_\_\_\_\_  
If present address is less than one year, list prior address and indicate landlord/manager's name & phone number:  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever been evicted or asked to move out of a residence? \_\_\_No \_\_\_Yes Explain \_\_\_\_\_

### \*\*Employment History\*\*

Present employer \_\_\_\_\_ How long with this employer \_\_\_\_\_  
Employer's address \_\_\_\_\_ City, State, Zip \_\_\_\_\_ Phone \_\_\_\_\_  
Position or title \_\_\_\_\_ Gross income \$ \_\_\_\_\_ per \_\_\_\_\_  
Other income \$ \_\_\_\_\_ per \_\_\_\_\_ Source \_\_\_\_\_  
If present employment is less than one year, list immediate prior employment information: \_\_\_\_\_  
\_\_\_\_\_

**\*\*Bank & Credit Information\*\*** (Applicant #2 cont'd)

Name of bank/branch	Account number	Type of account	Account balance

  

Name of creditor	Account number	Monthly payment	Balance due

Have you been a party to an unlawful detainer action or filed bankruptcy within the last seven years? ☐ No ☐ Yes

If yes, explain \_\_\_\_\_

Have you ever been convicted of or pleaded no contest to a felony? ☐ No ☐ Yes Explain \_\_\_\_\_

Auto make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License # \_\_\_\_\_ State \_\_\_\_\_ Color \_\_\_\_\_

In case of emergency, person to notify \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_ Phone \_\_\_\_\_

**ALL APPLICANTS**

Total number of applicants (18 &amp; older) \_\_\_\_\_ Total number of people who plan to occupy the Premises (including minors) \_\_\_\_\_

Name(s) of all other occupants(s) and relationship to applicant(s) (including minors) \_\_\_\_\_

Does any applicant have pets? ☐ No ☐ Yes Number & Type \_\_\_\_\_Does any applicant plan to use liquid-filled furniture? ☐ No ☐ Yes Type \_\_\_\_\_Will any applicant be using a co-signor to guarantee rent payment? ☐ No ☐ Yes

Name of co-signor \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_ Phone \_\_\_\_\_

**\*\*Co-signors must complete a separate Co-Signor Application and will need to sign the rental agreement.**

Applicant(s) represent(s) the above information to be true, correct and complete and hereby authorize(s) verification of the information provided, including obtaining credit report(s) at the actual cost of \$20.00/applicant to be paid by applicant(s). The cost of the credit report is not a deposit or rent, and will not be applied to future rent or refunded, even if the application to rent is declined. Applicant(s) understand(s) that the landlord may terminate any rental agreement entered into for any misrepresentation made above.

Applicant(s) understand(s) and agree(s): (i) this is an application to rent only and does not guarantee that applicant(s) will be offered the Premises; and (ii) Landlord or Manager or Agent may accept more than one application for the Premises and, using their sole discretion, will select the best qualified applicant; and (iii) applicant(s) will be responsible for any charges incurred while verifying the information on this application in the event that any misrepresentation has been made above.

**Applicant #1** \_\_\_\_\_ **Date** \_\_\_\_\_ **Time** \_\_\_\_\_**Applicant #2** \_\_\_\_\_ **Date** \_\_\_\_\_ **Time** \_\_\_\_\_**RECEIPT OF SECURITY DEPOSIT**

Applicant(s) has/have deposited the Sum of \_\_\_\_\_ Dollars \$ \_\_\_\_\_

evidenced by: ☐ Cashier's Check ☐ Money Order ☐ Other \_\_\_\_\_ payable

to \_\_\_\_\_, to be held uncashed until approval of the application to rent, as deposit

on the property located at \_\_\_\_\_ at a monthly rent of \$ \_\_\_\_\_

The property to be occupied only by the person(s) named in the application. In the event the application to rent is not approved within \_\_\_\_\_ days, this deposit shall be returned to applicant(s). If approved, the \_\_\_\_\_ month-to-month, \_\_\_\_\_ lease, or \_\_\_\_\_ other \_\_\_\_\_ shall commence on \_\_\_\_\_, \_\_\_\_\_. Additional Terms: \_\_\_\_\_

**TOTAL SUMS DUE PRIOR TO OCCUPANCY:**

Rent for the period \_\_\_\_\_ to \_\_\_\_\_ \$ \_\_\_\_\_

Security deposit (not applicable toward last months rent) ..... \$ \_\_\_\_\_

Pet deposit (if applicable) ..... \$ \_\_\_\_\_

Other \_\_\_\_\_ \$ \_\_\_\_\_

Total ..... \$ \_\_\_\_\_

Less amount received above ..... \$ \_\_\_\_\_

Balance due, on or before \_\_\_\_\_, \_\_\_\_\_ \$ \_\_\_\_\_

In addition to the above, applicant(s) has/have paid \$ \_\_\_\_\_ for the credit report(s). The undersigned has/have read the foregoing and acknowledge(s) receipt of a copy.

Applicant #1 \_\_\_\_\_ Date \_\_\_\_\_ Applicant #2 \_\_\_\_\_ Date \_\_\_\_\_